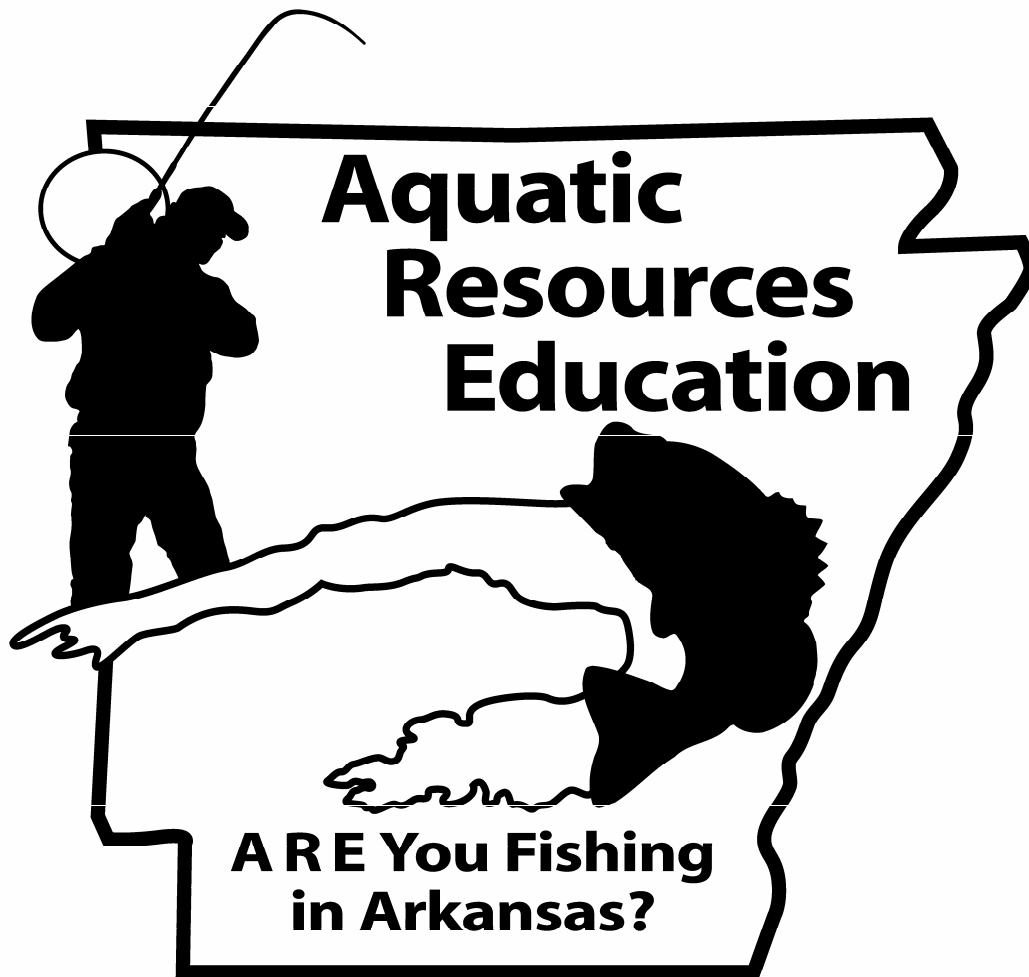


# ARKANSAS GAME AND FISH COMMISSION

## Aquatic Resources Education Program

Fishing Derby Packet



Revised August, 2009

# Arkansas Game and Fish Commission Aquatic Resources Education Program



## Fishing Derby Program

The Arkansas Game and Fish Commission receives numerous requests to stock fish large enough to catch for special events called fishing derbies. This is one of the Aquatic Resources Education Program's most prestigious endeavors and has become very popular all over Arkansas. The fishing derby program provides excellent fishing activities and affords good educational opportunities across the state.

**The AGFC's intent is to provide high-quality outdoor recreation experiences and opportunities for children, the confined aging population and physically challenged anglers.**

The fishing derby program is an extension of regular stocking. Much of the state's excellent fishing has been made possible by the AGFC's hatchery system, one of the largest in the U.S. The AGFC is dedicated to providing good fishing for Arkansans and visitors by stocking fish from five state hatcheries. The ARE Program seeks to involve young people in fishing, which helps develop sportsmanship and fishing skills.

**The ARE Program is designed for children, especially those who would not otherwise have the opportunity to learn the basics of fishing.**

**Please read and follow all the rules and instructions on the following pages. Your attention to detail will provide you a successful event.**

# **Arkansas Game and Fish Commission**

## **Rules and Guidelines for Sponsoring a Fishing Derby**

**Derbies must be held in a public body of water.** Small, enclosed impoundments are ideal. Municipal ponds or lakes, golf course ponds, camp ponds and ponds on business or industrial sites work well. Ponds with aquatic vegetation or overhanging limbs are not recommended. Large bodies of water do not work well.

**Fish will be provided for one event per year per sponsor.** A sponsor may hold as many events as it wishes but the AGFC will provide fish for only one derby each calendar year.

**An event must have at least 30 participants.** If your group is smaller than 30, team up with others in your community.

**No fees or fund-raisers allowed.** This includes purchased tickets or required donations. Concessions are allowed at the derby site.

**All creel limits and license requirements must be followed.** We recommend that you set a limit of three fish per participant to ensure that everyone has a chance to catch fish. Those 16 and older must have a valid fishing license to fish. A license is not required for a parent to assist a child during the derby.

**Derbies are held between April 1 and Oct. 31.** Channel catfish are provided for derbies and catfish do not bite well when water temperature is low.

**Derbies are designed for children, the confined aging population and physically challenged anglers.** Please remember derbies are for kids.

**New or first-time derbies.** Complete **Form 1** of the derby packet and submit to the ARE office **at least 30 days before the derby date.** If you are using one of the bodies of water listed on Form 1-A, please follow the instructions on that form. Allow enough time for Form 1-A to be completed and returned to you to submit with Form 1 and meet the 30-day deadline. No new derbies between June 1<sup>st</sup> and June 20<sup>th</sup> no exceptions.

**Annual or repeat derbies.** Submit **Form 1** by **March 1** during the year of the derby. If this deadline is not met, fish may not be available for the derby. If you are using one of the bodies of water listed on Form 1-A, please follow the instructions on that form. Allow enough

time for Form 1-A to be completed and returned to you to submit with Form 1 and meet the March 1 deadline. If you have not received your derby confirmation letter within 45 days of submission of your request please call the ARE office at 501-676-9506. It is your responsibility to apply by the deadline and to ensure the ARE office has your request.

**Reporting Form 2 must be submitted to the ARE office within 30 days after the derby.** Please mail this form to the ARE office at 23 Joe Hogan Lane, Lonoke, AR 72086. Derbies that do not submit this form will not receive fish for their next year's derby.

**Timesheet for Volunteers** must have signatures of all volunteers at your derby. We suggest placing the form on a clip board and have the volunteers sign as they arrive at the event.

**Date or location changes.** All changes **must** be made at least **30 days** before the derby. If you use Form 1-A, it must be re-approved and submitted to the ARE office 30 days before the event. The contact person listed on the derby request should make any changes.

**Registration forms.** Registration forms will be provided with the derby kit. Please have all participants complete a form and submit to the ARE office. Mail registration forms in postage paid envelope. Form 2 is sent to the ARE office as listed above.

## **Helpful Tips**

**Tailor the event to meet the needs of participants.**

**Advertise as much as you can.**

**Always remember: *Safety First*. Have a first-aid kit available.**

**Avoid ponds with steep banks.**

**Provide a drinking water station.**

**Have plenty of volunteers.**

**Make sure everyone has fun.**

**Worms and chicken livers are excellent bait.**

**Provide start-up advice to beginners.**

**Call the ARE office at (501) 676-9506 if you have questions.**

# Form 1



## Derby Request (Request for sponsoring a derby)



**Arkansas Game and Fish Commission**  
**Aquatic Resources Education Program**  
**23 Joe Hogan Drive Lonoke, Arkansas 72086**

**Phone: 1-877-676-6963**

**Fax: 1-501-676-2734**

\_\_\_\_\_  
Sponsoring Organization

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone (include area code)

\_\_\_\_\_  
Office

\_\_\_\_\_  
Home

\_\_\_\_\_  
Cell

\_\_\_\_\_  
Name of Pond / Lake

\_\_\_\_\_  
Ownership of Pond / Lake

\_\_\_\_\_  
Size (acres)

\_\_\_\_\_  
City

\_\_\_\_\_  
County

\_\_\_\_\_  
Derby Date

\_\_\_\_\_  
Time (Start – End)

\_\_\_\_\_  
Expected Attendance

Give directions to the pond / lake on back of page.

Has your organization sponsored a derby in the past? \_\_\_\_\_ When? \_\_\_\_\_

May we post your derby on our website? \_\_\_\_\_

Record additional comments concerning your derby: participant's age, special groups, disabled, etc.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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### **OFFICE USE ONLY**

REFERENCE NUMBER \_\_\_\_\_

Report received for previous year \_\_\_\_\_ Amount approved previous year \_\_\_\_\_

Amount Approved for Stocking \_\_\_\_\_ Approved by \_\_\_\_\_ Date \_\_\_\_\_

Hatchery \_\_\_\_\_ Stocked by \_\_\_\_\_

Date Stocked \_\_\_\_\_ Number Stocked \_\_\_\_\_ Pounds Stocked \_\_\_\_\_ Inches \_\_\_\_\_

# Form 1-A



## Site Approval (Only if site is listed below)



**Arkansas Game and Fish Commission**  
**Aquatic Resources Education Program**  
**23 Joe Hogan Drive Lonoke, Arkansas 72086**

**Phone: 1-877-676-6963**

**Fax: 1-501-676-2734**

If your derby will be held in **CABOT** at the *Cabot Community Pond*, mail this form to: Cabot Parks and Recreation, Attention: Larry Tarrant, 508 N Lincoln, Cabot, AR 72023.

If your derby will be held in **HOT SPRINGS** at the *DeSota Pond, Entergy Park Pond* or *Family Park Pond*, mail this form to: City of Hot Springs, Attention: Leslie Kauffman, Post Office Box 700, Hot Springs, AR 71902.

If your derby will be held in **LITTLE ROCK** at the *Boyle Park Pond, First Tee-Landers Lake, Hindman Park Pond, Kiwanis Park Pond, MacArthur Park Pond, Ottenheimer Park Pond, Otter Creek Park Pond* or *War Memorial Park Pond*, mail this form to: Little Rock Parks and Recreation, Attention: Matt Gardner, 500 West Markham, Little Rock, AR 72201.

If your derby will be held in **MAYFLOWER** at the *Camp Robinson Firing Range Pond*, mail this form to: Arkansas Game and Fish Commission, Attention: Marcus Kilburn, Post Office Box 38, Mayflower, AR 72106.

This form will be signed by the authorized representative and returned to you. The forms (Form 1 and Form 1-A) will need to be received at least 30 days before your derby to allow sufficient time to harvest the fish.

TO BE COMPLETED BY DERBY SPONSOR ONLY IF BODY OF WATER IS LISTED ABOVE:

\_\_\_\_\_  
Sponsoring Organization

\_\_\_\_\_  
Contact Person

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Zip

\_\_\_\_\_  
Phone (include area code)

\_\_\_\_\_  
Office

\_\_\_\_\_  
Home

\_\_\_\_\_  
Cell

\_\_\_\_\_  
Derby Date

\_\_\_\_\_  
Time (Start / End)

\_\_\_\_\_  
Name of Pond / Lake

\_\_\_\_\_  
Derby Location

\_\_\_\_\_  
City

\_\_\_\_\_  
County

TO BE COMPLETED BY THE REPRESENTATIVE FOR THE BODY OF WATER:

The sponsoring organization (listed above) has permission to have a Kids Fishing Derby at

\_\_\_\_\_ on \_\_\_\_\_  
Body of Water Date

\_\_\_\_\_  
Signature Date

Form 2



Derby Reporting Form  
(To be completed after the derby)



Arkansas Game and Fish Commission  
Aquatic Resources Education Program  
23 Joe Hogan Drive Lonoke, Arkansas 72086

Phone: 1-877-676-6963

Fax: 1-501-676-2734

Sponsoring Organization

Contact Person

Derby Date

Body of Water

**The following information is essential for Federal Aid Reports. Please do not leave blank.**

\_\_\_\_\_ Total Participants      \_\_\_\_\_ Total Volunteer Hours of Attendance      \_\_\_\_\_ Donations  
\_\_\_\_\_ Total Volunteers      \_\_\_\_\_ Total Volunteer Hours of Preparation      \_\_\_\_\_ Total Fish Caught

**DONATIONS:** \*Estimate of Reasonable Market Value

Description	\$ Value
AGFC Derby Kit	N / A
Total	

Attach additional sheet if necessary

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

TIMESHEET FOR VOLUNTEERS FOR FISHING DERBY

Derby Date: \_\_\_\_\_ Derby Location: \_\_\_\_\_

Volunteer's Name Please print clearly.	Dates of Volunteer Service	Hours of Volunteer Attendance	Hours of Volunteer Preparation	Time During Regular Job	Federal Employee (yes or no)	Volunteer's Signature
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

\_\_\_\_\_  
Jimmy Barnett, ARE Coordinator